

2020 – 2021 TIMELINE

Important Dates to Remember

Timeframe		Action
8.31.2020	9.09.2020	<p>High School Programs: Review the 2020-2021 High School Program Presentation for Students PPT and the High School Program Guide. If necessary, revise both documents.</p> <p>Include Fall 2020 Program Information Meeting dates and times, and other important dates specific to your program. Update contact information as needed.</p> <p>Add your info to High School Program Coordinator Point of Contact spreadsheet.</p> <p>Changes to videos will be considered only in extenuating circumstances (point of contact has changed, for example.)</p> <p>Middle School Counselors: Add your info to the Middle School Counselor Point of Contact spreadsheet.</p>
8.31.2020	9.25.2020	<p>High School Programs: Revise your program application/interest form. Send updated application to Esther for upload to the district website, EPISD High School Programs.</p>

Middle School Counselors: To consolidate resources for your high school activities/CCR advisory lessons, we are adding links here to access Mrs. Ferret's documents.

Please use Transition to High School Team's [Middle School to High School](#) timeline in conjunction with the actions in this timeline as shown. Her timeline contains links to very valuable information you will need when planning and presenting MS to HS transition activities for your 8th graders.

Additional links for your convenience: [Parent Letter](#)

[Andress Offerings](#)
[Chapin Offerings](#)

[Austin Offerings](#) [Bowie Offerings](#) [Borges Offerings](#)

[Coronado Offerings](#)

[El Paso High Offerings](#)

[Franklin Offerings](#)

[Irvin Offerings](#)

[Jefferson Offerings](#)
[Academy Offerings](#)




[Silva Offerings](#)

[Transmountain Offerings](#)

[Young Women's](#)

(If you have any changes to your offerings in 2020-21, please work with your G&I to update and send back to me to revise here.)

9.23.2020	10.2.2020	<p>Middle School Counselors: Prior to <i>Fall 2020 Program Information Meetings</i> and <i>Middle School Campus Presentations</i>, present the updated 2020-2021 High School Program Presentation for Students PPT, along with program videos found at EPISD High School</p>
-----------	-----------	---

		<p>Programs to 8th grade students as part of the College and Career development requirements.</p> <p>Counselors, you may decide how to use the High School Program Guide, whether student-led and self-paced, or counselor-led in conjunction with the PPT and video presentations. You may also consider creating a friendly trivia assessment or “scavenger hunt” of the High School Program Guide for students to demonstrate understanding of their options.</p>
9.28.2020	10.5.2020	<p>Middle School Counselors: You or your campus ALL, please download an Eduphoria report of all current 8th graders that includes their district benchmark results from their 7th grade year. Please upload to the District Benchmark Reports folder. Be sure to include your campus name on your report. You may view directions for accessing the data here.</p>
 10.5.2020	11.20.2020	<p>High School Programs: You may host one or more <i>Fall 2020 Program Information Meetings</i> virtually via the platform of your choice (or, physically if permitted). (1) Please use 2020-2021 Presentation Calendar to avoid conflicts when adding your date(s) and times. (2) Email invite to all Middle School Counselor points of contact via Outlook Calendar and ask if they will help remind students of your presentations.</p> <p>Middle School Counselors: (1) Please use 2020-2021 Presentation Calendar to avoid conflicts if/when coordinating a presentation for your 8th grade students. (2) Email invite to all High School Program Coordinators Points of Contact via Outlook Calendar to coordinate.</p> <p>Check master lists of Middle School Counselors and High School Program Coordinators regularly.</p>
 10.5.2020	11.20.2020	<p>High School Programs / Middle School Counselors: First-Round in-district and out-of-district applications can be submitted within this timeframe. If student downloaded an application, they must email the PDF directly to the High School Program Coordinator.</p> <p>First-Round applications are due on 11.20.2020. However, links to all versions of the applications (Parent Portal and program-developed downloadable forms and online forms) will remain live in EPISD High School Programs indefinitely for Second-Round applicants. Second-Round applications will be processed at the discretion of your program and your principal.</p>
 10.5.2020	12.11.2020	<p>High School Programs: Review applications and make determinations.</p>

<p>12.14.2020</p>	<p>12.18.2020</p>	<p>High School Programs: Notification timeline for First-Round applications. Notify all applicants to your program who submitted by 11.20.2020 of acceptance OR regret.</p> <p>In the acceptance email/letter, include a “Student Response” form, or a link to a secure online “Student Response” form. The “Student Response Form” allows your student to accept or deny their acceptance to your program. Your form should clearly state that it can be returned to you between 12.19.2020 and 1.22.2021, but no later.</p> <p>Document your notification. Method of notification (i.e. letters, email, phone call) is at the discretion of your program and your principal.</p>
<p>12.19.2020</p>	<p>1.22.2021</p>	<p>Middle School Counselors: Please assist in reminding students that “Student Response” forms can be submitted in this timeframe.</p> <p>High School Programs: At your discretion, maintain records of the student responses (whether student commits to your program) for In-District and Out-of-District applicants you receive. You may download and begin populating the Student List spreadsheet as you receive in-district commitments to attend (this link is purposely “view only,” please download to fill in).</p>
<p>1.29.2021</p>		<p>High School Programs: Submit completed Student List spreadsheet to Student and Parent Services, attention Fatuma Ereng. Be sure to complete the spreadsheet completely and correctly, paying attention to the spreadsheet tabs and adding students to the appropriate middle school tab.</p>
<p>1.30.2021 and beyond</p>		<p>High School Programs: Acceptance of Second-Round applications after December 14, 2020 is at the discretion of your program and your principal and will thus be considered a “High School Program Internal Process.”</p>